

**Enrolled Minutes of the Seventy-fourth Regular or Special Meeting
For the Twenty-Eighth Highland Town Council
Regular Plenary Business Meeting
Monday, October 22, 2018**

Study Session. The Twenty-Eighth Town Council of the Town of Highland, Lake County, Indiana met in a study session preceding the regular meeting on Monday, October 22, 2018 at 6:47 O'clock P.M. in the regular place, the meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

Silent Roll Call: Councilors Bernie Zemen, Mark Herak, Dan Vassar, and Konnie Kuiper were present. Councilor Steve Wagner was absent owing to work. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

General Substance of Matters Discussed.

1. The Town Council reviewed and discussed the agenda of the imminent regular meeting.

The study session ended at 7:10 O'clock p.m.

Regular Plenary meeting. The Twenty-Eighth Town Council of the Town of Highland, Lake County, Indiana met in its regular plenary meeting on Monday, October 22, 2018 at the regular starting time of 7:12 O'clock P.M. in the regular place, the plenary meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

The Town Council President, Mark A. Herak presided. The Town Clerk-Treasurer, Michael W. Griffin, was present to memorialize the proceedings. The meeting was opened with Council President Mark A. Herak reciting the Pledge of Allegiance to the Flag of the United States of America and offering a prayer.

Roll Call: Present on roll call were Councilors Bernie Zemen, Mark Herak, Dan Vassar, Konnie Kuiper and Bernie Zemen. Councilor Steven Wagner was absent owing to a work commitment. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

Additional Officials Present: Rhett L. Tauber, Town Attorney; Peter T. Hojnicky, Police Chief; Mark Knesek, Operations Director; William R. Timmer, Jr., CFOD, Fire Chief; Alex M. Brown, CPRP, Parks and Recreation Superintendent; and Kenneth J. Mika, Building Commissioner were present.

Also present: Ed Dabrowski, IT Consultant (Contract); and Larry Kondrat of the Waterworks Board of Directors were also present.

Minutes of the Previous Meetings: The minutes of the regular meeting of 08 October 2018 and the special meeting of October 15, 2018 were approved by general consent.

Special Orders:

1. Hearing of the Proposed Fiscal Year 2019 Budget for the Town of Highland.

- (a) *Verification of Publication: (Under latest law, no publication by unit in newspaper, just by Department of Local Government Finance online Gateway. The proposed components of budget must be submitted to the Gateway at least 10 days before the Preliminary Hearing. The revised proposed budget notice was filed with the Gateway on September 26, 2018) (See IC 6-1.1-17-3) It was noted that owing to the discovery of an under representation in two funds of the desired appropriations, it was*

determined to republish and conduct an new hearing on the revised proposed civil town budget.

- (b) Memorandum regarding Taxpayer remonstrance petition. The Clerk-Treasurer filed a memorandum and noted that no taxpayer remonstrance petition had been filed at all.
- (c) **Public Hearing.** The Town Council President called the public hearing to order. The following persons spoke:
1. Larry Kondrat, 8115 Fourth Place East, Highland, asked several questions seeking clarifications regarding the cuts from the proposed budget and the other measures taken to balance the budget.

With leave from the Town Council, the Clerk-Treasurer indicated that he believed that the budget as readied for action was balanced to the level of a circuit breaker reduction to 96%. The Clerk-Treasurer did state that he could not represent that the budget would be in balance after the adjustment to “protect debt service” was made.

2. Elijah Aurand, 9315 Farmer Drive, Highland, asked about the outstanding debt of the civil town. The Clerk-treasurer indicated that he would email the exact report to Mr. Aurand, if he would provide his electronic mail address following the meeting.

There were no further comments. The Town Council President closed the hearing.

- (D) Consideration of **Introduced Ordinance No. 1684:** An Ordinance of Appropriations and Budget Levies and Rates for the 2019 Budget. Councilor Zemen introduced and filed proposed Ordinance No. 1684. There was no further action, pursuant to I.C. 6-1.1-17-3(a) and IC 6-1.1-17-5(a)(8).

Councilor Zemen moved the passage and adoption of Ordinance No. 1684. Councilor Vassar seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The ordinance was adopted.

**Town of Highland
Ordinance No. 1684**

TOWN OF HIGHLAND, LAKE COUNTY, INDIANA

**AN ORDINANCE FOR APPROPRIATIONS AND TAX RATES
OF THE TOWN OF HIGHLAND, LAKE COUNTY, INDIANA**

BE IT HEREBY ORDAINED by the Town Council of the Town of Highland, Lake County, Indiana:

Section 1. That for the expenses of the Town of Highland for the year ending December 31, 2019, the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided by law;

Section 2. That in addition, for the purposes of raising revenue to meet the necessary expenses of the **TOWN OF HIGHLAND**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds are incorporated by the signing of this form and must be completed and submitted in the manner prescribed by the Department of Local Government Finance;

Section 3. This ordinance shall be in full force and effect from and after its passage and approval by the Town Council of the Town of Highland, subject to its review and approval by the Department of Local Government Finance.

Fund Name	Proposed Budget	Proposed Tax Levy	Proposed Tax Rate
Corporation General	\$ 7,639,662	\$ 5,796,689	0.7583
Debt Service	\$ 1,482,648	\$ 2,060,994	0.2696
Local Income Tax (Public Safety LOIT)	\$ 476,950	\$ -	0.0000
Police Pension	\$ 844,934	\$ 3,315	0.0004
Local Road and Streets	\$ 411,724	\$ -	0.0000
Motor Vehicle Highway	\$ 1,226,565	\$ -	0.0000
LE Continuing Education	\$ 45,500	\$ -	0.0000
Park and Recreation	\$ 2,381,918	\$ 1,285,363	0.1681
Park Bond	\$ 1,440,663	\$ 2,317,303	0.3031
Cumulative Capital Improvement	\$ 115,000	\$ -	0.0000
Cumulative Capital Development	\$ 414,043	\$ 675,000	0.0883
Economic Development Income Tax	\$ 600,000	\$ -	0.0000
Redevelopment General	\$ 256,483	\$ 323,967	0.0424
Redevelopment Capital	\$ 2,236,684	\$ -	0.0000
Redevelopment Bond	\$ 234,868	\$ 327,909	0.0429
Solid Waste District Grant	\$ 171,825	\$ -	0.0000
Information and Communications Technology	\$ 201,663	\$ -	0.0000

VIPS/Park Public Safety Fund	\$	6,000	\$	-	0.0000
Special Events Non Reverting	\$	91,431	\$	-	0.0000
		\$ 20,278,561		\$ 12,790,540	\$ 1.6732
Levies Subject to maximum Levy	\$	11,122,997			
Regular Funds	\$	19,979,467			
Home Rule Funds	\$	299,094			

Introduced and Filed on the 8th day of October 2018. Consideration on First Reading not entertained, pursuant to I.C. 6-1.1-17-3(a); I.C. 6-1.1-17-5(a)(8) and I.C. 36-5-3-4.

Duly Ordained and Adopted this 22nd Day of October 2018 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Having Voted in the Affirmative:

Having Voted in the Negative:

/s/Mark A. Herak, President

/s/Bernie Zemen

/s/Dan Vassar

/s/Konnie Kuiper

Attest:

/s/Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Town Clerk-Treasurer (IC 33-42-4-1;IC 36-5-6-5)

Corporation General Fund: (departmentalized)	<i>Proposed</i>	FY 2019 <i>Adopted</i>
<i>Office of the Town Council</i>		
Personnel Services	\$ 81,129	\$ 81,129
Supplies	\$ 700	\$ 700
Other Services & Charges	\$ 157,672	\$ 157,672
Capital Outlays	\$ -	\$ -
Department Total:	\$ 239,501	\$ 239,501
<i>Advisory Board of Zoning Appeals</i>		
Personnel Services	\$ 3,359	\$ 3,359
Supplies	\$ 200	\$ 200
Other Services & Charges	\$ 19,160	\$ 19,160
Capital Outlays	\$ -	\$ -
Department Total:	\$ 22,719	\$ 22,719
<i>Volunteers in Policing</i>		
Personnel Services	\$ 2,720	\$ 2,720
Supplies	\$ 14,530	\$ 14,530
Other Services & Charges	\$ 2,650	\$ 2,650
Capital Outlays	\$ -	\$ -
Department Total:	\$ 19,900	\$ 19,900
<i>Office of the Clerk-Treasurer</i>		
Personnel Services	\$ 166,099	\$ 166,099
Supplies	\$ 3,500	\$ 3,500
Other Services & Charges	\$ 88,677	\$ 88,677
Capital Outlays	\$ -	\$ -
Department Total:	\$ 258,276	\$ 258,276

<i>Building Inspection Department</i>		
Personnel Services	\$ 270,110	\$ 270,110
Supplies	\$ 9,550	\$ 9,550
Other Services & Charges	\$ 76,988	\$ 76,988
Capital Outlays	\$-	\$ -
Department Total:	\$ 356,648	\$ 356,648
<i>Fire Department</i>		
Personnel Services	\$ 263,861	\$ 263,861
Supplies	\$ 32,075	\$ 32,075
Other Services & Charges	\$ 108,794	\$ 108,694
Capital Outlays	\$ 20,600	\$ -
Department Total:	\$ 425,330	\$ 404,630
<i>Plan Commission Dept.</i>		
Personnel Services	\$ 2,842	\$ 2,842
Supplies	\$ 325	\$ 325
Other Services & Charges	\$ 68,246	\$ 68,246
Capital Outlays	\$ -	\$ -
Department Total:	\$ 71,413	\$ 71,413
<i>Metropolitan Police Department</i>		
Personnel Services	\$ 4,138,069	\$ 4,081,829
Supplies	\$ 140,000	\$ 140,000
Other Services & Charges	\$ 1,236,163	\$ 1,236,163
Capital Outlays	\$ -	\$ -
Department Total:	\$ 5,514,232	\$ 5,457,992
<i>Services & Works Board Dept.</i>		
Personnel Services	\$ -	\$ -
Supplies	\$ -	\$ -
Other Services & Charges	\$ 792,958	\$ 778,458
Capital Outlays	\$-	\$ -
Department Total:	\$ 792,958	\$ 778,458
<i>Town Hall and Monuments Dept.</i>		
Personnel Services	\$ -	\$ -
Supplies	\$ 5,000	\$ 4,500
Other Services & Charges	\$ 39,925	\$ 25,625
Capital Outlays	\$-	\$ -
Department Total:	\$ 44,925	\$ 30,125
<i>PROPERTY TAX IMPACT</i>		
Property Tax Caps	\$ 200,000	\$ 200,000
Capital Outlays	\$-	\$ -
Department Total:	\$ 200,000	\$ 200,000
Fund Total:	\$ 7,945,902	\$ 7,839,662
Proposed (est.) Rate for the Fund	\$ 0.7583	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ 0.7583	per \$100 dollars of av
Adopted Levy:	\$ 5,796,689	

Redevelopment General Fund:

	<i>Proposed</i>	<i>Adopted</i>
PROPERTY TAX CAP	\$ 45,000	\$ 45,000
Personnel Services	\$ 136,316	\$ 136,316
Supplies	\$ 5,700	\$ 5,700
Other Services & Charges	\$ 114,467	\$ 114,467
Capital Outlays	\$-	\$ -
Fund Total:	\$ 301,483	\$ 301,483
Proposed (est.) Rate for the Fund	\$ 0.0424	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ 0.0424	per \$100 dollars of av

Rate for both the Redevelopment General and the Redevelopment Capital is capped at .0333, pursuant to IC 36-7-14-28.

Adopted Levy: \$ 323,967

Redevelopment Capital Fund:

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$ -	\$ -
Supplies	\$ -	\$ -
Other Services & Charges	\$ 276,205	\$ 276,205
Capital Outlays	\$ 1,960,479	\$ 1,960,479
Fund Total:	\$ 2,236,684	\$ 2,236,684
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Rate for both the Redevelopment General and the Redevelopment Capital is capped at .0333, pursuant to IC 36-7-14-28. 0.0424

Parks and Recreation Fund:

	<i>Proposed</i>	<i>Adopted</i>
PROPERTY TAX CAPS	\$ 100,000	\$ 100,000
Personnel Services	\$ 1,175,885	\$ 1,175,885
Supplies	\$ 104,400	\$ 104,400
Other Services & Charges	\$ 1,101,633	\$ 1,101,633
Capital Outlays	\$-	\$ -
Fund Total:	\$ 2,481,918	\$ 2,481,918
Proposed (est.) Rate for the Fund	\$ 0.1681	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ 0.1681	per \$100 dollars of av

Adopted Levy: \$ 1,285,364

Police Pension 1925 Fund:

	<i>Proposed</i>	<i>Adopted</i>
Property Tax Caps	\$ 100	\$ 100
Personnel Services	\$ 839,349	\$ 839,349
Supplies	\$ 550	\$ 550
Other Services & Charges	\$ 5,035	\$ 5,035
Capital Outlays	\$-	\$-
Fund Total:	\$ 845,034	\$ 845,034
Proposed (est.) Rate for the Fund	\$ 0.0004	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ 0.0004	per \$100 dollars of av

Adopted Levy: \$ 3,315

Parks Dist Bond & Lease Fund (Regular)

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$ -	\$-
Supplies	\$ -	\$-
Other Services & Charges	\$ 725	\$ 725
Debt Service	\$ 1,439,938	\$ 1,439,938
Fund Total:	\$ 1,440,663	\$ 1,440,663
Proposed (est.) Rate for the Fund	\$ 0.3031	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ 0.3031	per \$100 dollars of av
Adopted Levy:	\$ 2,317,303	

Corporation Bond Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$-	\$-
Supplies	\$-	\$-
Other Services & Charges	\$ 425	\$ 425
Debt Service	\$ 1,482,223	\$ 1,482,223
Fund Total:	\$ 1,482,648	\$ 1,482,648
Proposed (est.) Rate for the Fund	\$ 0.2696	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ 0.2696	per \$100 dollars of av
Adopted Levy:	\$ 2,060,994	

Motor Vehicle Highway Fund

(departmentalized)

	<i>Proposed</i>	<i>Adopted</i>
<i>Reconstruction and Maintenance Dept.</i>		
Personnel Services	\$ 378,274	\$ 378,274
Supplies	\$ 269,625	\$ 269,625
Other Services & Charges	\$ 405,725	\$ 405,725
Capital Outlays	\$-	\$ -
Department Total:	\$ 1,053,624	\$ 1,053,624
 <i>Administration Department</i>		
Personnel Services	\$ 141,491	\$ 141,491
Supplies	\$ 5,200	\$ 5,200
Other Services & Charges	\$ 26,250	\$ 26,250
Capital Outlays	\$-	\$ -
Department Total:	\$ 172,941	\$ 172,941
Fund Total:	\$ 1,226,565	\$ 1,226,565
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Local Roads & Streets Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$ 86,724	\$ 86,724
Supplies	\$-	\$-
Other Services & Charges	\$ 325,000	\$ 325,000
Capital Outlays	\$-	\$-
Fund Total:	\$ 411,724	\$ 411,724
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Municipal Cum Cap Dev Fund

	<i>Proposed</i>	<i>Adopted</i>
PROPERTY TAX CAPS	\$ 75,000	\$ 75,000
Supplies	\$ 7,500	\$ 7,500
Other Services & Charges	\$ 92,000	\$ 92,000
Capital Outlays	\$ 157,035	\$ 157,035
Debt Service	\$ 157,508	\$ 157,508
Fund Total:	\$ 489,043	\$ 414,043
Proposed (est.) Rate for the Fund	\$ 0.0883	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ 0.0883	per \$100 dollars of av
The rate is fixed or capped by I.C. 36-9-15.5 et seq. It will not be greater than .0500		
Adopted Levy:	\$ 675,000	

Cumulative Cap Imp. Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$ -	\$-
Supplies	\$ -	\$-
Other Services & Charges	\$ 115,000	\$ 115,000
Capital Outlays	\$ -	\$-
Fund Total:	\$ 115,000	\$ 115,000
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Law Enf. Ed., Trng., & Supply Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$-	\$-
Supplies	\$ 20,500	\$ 20,500
Other Services & Charges	\$ 25,000	\$ 25,000
Capital Outlays	\$-	\$-
Fund Total:	\$ 45,500	\$ 45,500
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Redevelopment Bond Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$-	\$-
Supplies	\$-	\$-
Other Services & Charges	\$ 350	\$ 350
Debt Service	\$ 234,518	\$ 234,518
Fund Total:	\$ 234,868	\$ 234,868
Proposed (est.) Rate for the Fund	\$ 0.0429	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ 0.0429	per \$100 dollars of av
Adopted Levy:	\$ 327,909	

Information & Comm Tech

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$-	\$-
Supplies	\$ 3,000	\$ 3,000
Other Services & Charges	\$ 198,663	\$ 198,663
Capital Outlays	\$-	\$-
Fund Total:	<u>\$ 201,663</u>	<u>\$ 201,663</u>
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

VIPS/PARKS Public Safety Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$ 600	\$ 600
Supplies	\$ 5,400	\$ 5,400
Other Services & Charges	\$-	\$-
Capital Outlays	\$-	\$-
Fund Total:	<u>\$ 6,000</u>	<u>\$ 6,000</u>
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Solid Waste District Grant Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$-	\$-
Supplies	\$ 5,000	\$ 5,000
Other Services & Charges	\$ 166,825	\$ 166,825
Capital Outlays	\$-	\$-
Fund Total:	<u>\$ 171,825</u>	<u>\$ 171,825</u>
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Special Events Non Reverting

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$ -	\$-
Supplies	\$ 500	\$ 500
Other Services & Charges	\$ 90,931	\$ 90,931
Capital Outlays	\$-	\$-
Fund Total:	<u>\$ 91,431</u>	<u>\$ 91,431</u>
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Public Safety LIT Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$-	\$-
Supplies	\$-	\$-
Other Services & Charges	\$-	\$-
Capital Outlays	\$ 476,950	\$ 476,950
Fund Total:	<u>\$ 476,950</u>	<u>\$ 476,950</u>
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Economic Development LIT Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$-	\$-
Supplies	\$-	\$-
Other Services & Charges	\$ 100,000	\$ 100,000
Capital Outlays	\$ 300,000	\$ 300,000
Debt Service	\$ 200,000	\$ 200,000
Fund Total:	<u>\$ 600,000</u>	<u>\$ 400,000</u>
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Total of All Funds: \$ 20,804,901 \$ 20,423,661

General Orders and Unfinished Business:

1. **Proposed Ordinance No. 1687:** An Ordinance to Amend Title 15 of the Highland Municipal Code, particularly Modifying or Amending Certain user fees and charges Related to Building Regulations, Repealing All Ordinances in Conflict Therewith, and Declaring an Emergency.

The Clerk-Treasurer explained that part of balancing the proposed FY 2019 budget relies on the passage in some form of Ordinance No. 1687. As proposed, the Ordinance generally increase building fees by 30% over two years. The Clerk-Treasurer asked that the ordinance be introduced but that final action be delayed until a review and mark-up of the ordinance could take place.

Councilor Vassar introduced and filed Ordinance No. 1687. There was no further action.

2. **Proposed Enactment No. 2018-42:** A Special Enactment to Lawfully Approve Certain Wage and Salary Payments by Suspending the Provisions of the Current Wage and Salary Ordinance now in Full Force and Effect.

Councilor Zemen introduced and moved the consideration of the enactment at the same meeting of its introduction. Councilor Kuiper seconded. Upon a roll call vote, a unanimous vote being necessary, there were four affirmatives and no negatives. The motion passed. The enactment could be considered at the same meeting of its introduction.

Councilor Zemen moved the passage and adoption of the enactment at the same meeting of its introduction. Councilor Kuiper seconded. Upon a roll call vote, a two-thirds vote being necessary, there were four affirmatives and no negatives. The motion passed. The enactment as passed and adopted at the same meeting of its introduction.

**Town of Highland
ENACTMENT NO. 2018-42**

A SPECIAL ENACTMENT TO LAWFULLY APPROVE CERTAIN WAGE AND SALARY PAYMENTS BY SUSPENDING THE PROVISIONS OF THE CURRENT WAGE AND SALARY ORDINANCE NOW IN FULL FORCE AND EFFECT.

WHEREAS, The Town Council is the fiscal and legislative body of the Town of Highland, pursuant to IC 36-5 et sequitur;

WHEREAS, IC 36-1-3-2 confers upon all local units the powers that they need for the effective operation of government as to local affairs;

WHEREAS, IC 36-1-3-6 (b)(1) prescribes that any such exercise of power shall be authorized through enactment of an ordinance passed by the legislative body; and

WHEREAS, IC 36-1-4, sections 14 and 15 provide in pertinent parts for the establishment of a system of employment for any class of employee and for fixing the level of compensation of its officers and employees; and

WHEREAS, IC 36-5, Chapters 3 and 4 provide additional authority and guidelines for fixing the level of compensation of officers and employees in towns; and

WHEREAS, The Town Council as the Legislative Body, did pass and adopt Ordinance No. 1641 an Ordinance to Establish the Wage and Salary Rates of the Elected Officers, the Non-elected Officers and the Employees of the Town of Highland, having amended it five times since its adoption; and

WHEREAS, Ordinance No. 1641 an Ordinance to Establish the Wage and Salary Rates of the Elected Officers, the Non-elected Officers and the Employees of the Town of Highland amended five times since its adoption, remains in full force and effect; and

WHEREAS, The Town Board of Metropolitan Police Commissioners approved and the Police Chief filed personnel notices dated October 11, 2018 in order to inform the proper officers of a promotion for two officers from their present rank and grade of fourth class patrol officer to third class patrol officer, but rendering them to be effective retroactively to July 30, 2018; and,

WHEREAS, The Wage and Salary Ordinance No. 1641, Section 2(B), as amended, provides in pertinent part: "...department heads shall report all rates and wages as a ... biweekly rate for all salaried wage earners as set forth in this ordinance. Such other increases or change of biweekly or hourly pay executed pursuant to this ordinance shall **not** be made effective earlier than the month in which the change is reported and is properly filed";

WHEREAS, The Town Board of Metropolitan Police Commissioners acted and the Police Chief filed and reported in the current month but seek for the changes approved to be effective retroactively to July 30, 2018, the Town Council must act to suspend the provisions herein described in the Wage and Salary Ordinance in order to permit the pay reported in October to be paid retroactively to July 30;

Whereas, The Town Council now desires to take the proper steps to authorize and approve the retroactive pay,

NOW, THEREFORE, BE IT HEREBY ENACTED by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That the Town Council makes the following findings and determinations, pursuant to its authority under IC 36-1-4-15 to fix the level of compensation of its officers and employees, as well as the authority described in the preamble to this enactment:

(A) That the Highland Town Council now finds and determines that the Town Board of Metropolitan Police Commissioners approved and the Police Chief filed personnel notices dated October 11, 2018 in order to inform the Office of the Clerk-Treasurer of a promotion for two officers from their present rank and grade of fourth class patrol officer to third class patrol officer, but rendering these promotions to be effective retroactively to July 30, 2018;

(B) That the Highland Town Council further finds and determines that The Wage and Salary Ordinance No. 1641, Section 2(B), as amended, provides in pertinent part: "...department heads shall report all rates and wages as a ... biweekly rate for all salaried wage earners as set forth in this ordinance. Such other increases or change of biweekly or hourly pay executed pursuant to this ordinance shall **not** be made effective earlier than the month in which the change is reported and is properly filed";

(C) That the Highland Town Council still further finds and determines that in order for the compensation associated with the promotions approved by the Town Board of Metropolitan Police Commissioners to be effective retroactively to July 30, 2018, the Town Council must act to suspend the provisions herein described in the Wage and Salary Ordinance in order to permit the pay approved and reported in October to be paid retroactively to July 30;

Section 2. That based upon the foregoing, the Town Council does hereby authorize and approve the following:

(A) That pursuant to its authority under IC 36-1-4-15 to fix the level of compensation of its officers and employees, as well as the authority described in the preamble to this enactment, the provisions set forth in the Wage and Salary Ordinance No. 1641, Section 2(B), as amended, which states in pertinent part: "...department heads shall report all rates and wages as a ... biweekly rate for all salaried wage earners as set forth in this ordinance. Such other increases or change of biweekly or hourly pay executed pursuant to this ordinance shall **not** be made effective earlier than the month in which the change is reported and is properly filed", shall be temporarily suspended only to the extent necessary to support the actions in this enactment, regarding the retroactive pay of the two officers promoted from fourth class patrol officer to third class patrol officer;

(B) That further, notwithstanding provisions of set forth in the Wage and Salary Ordinance No. 1641, Section 2(B), as amended, Patrol Officer **Tiffany Perez**, and Patrol Officer **Joel Sullivan**, whose promotions were approved and reported in October 2018, as to the salary associated with the higher rank, is hereby authorized and approved to be paid retroactively from July 30, 2018;

Section 3. That the adoption of this enactment shall in no way be construed as a precedent for the subject department or any other department of the municipality, nor shall it be construed as creating an entitlement for any other workers in any other department, but rather the provisions in this enactment are specific, unique and particularly conferred, and any provisions suspended in the Wage and Salary ordinance are only suspended for the specific purposes of this enactment and shall not extend beyond its particular authority;

Section 4. That authority under this enactment shall be seen as complementary to and not in derogation of the authority of the Clerk-Treasurer under IC 36-5-6-6, and that the payments authorized under this enactment, are hereby deemed to be a type of expense identified under IC 36-5-4-12(b)(10) & (13).

Introduced and Filed on the 22nd day of October 2018. Consideration on same day or at same meeting of introduction sustained a vote of 4 in favor and a vote of 0 opposed, pursuant to IC 36-5-2-9.8.

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

4. **Resolution No. 2018-44:** A Resolution of the Town Council of the Town of Highland Acknowledging the Supplemental Distribution to the Economic Development Local Income Tax Fund, Affirming The Allocation Payment Invoice, Authorizing Its Payment and Authorizing and Instructing the Municipal Executive To Prepare A Designation Letter to Clarify Its Application To Both Monthly And Supplemental Distributions Of Economic Development Local Income Tax.

Councilor Zemen moved the passage and adoption of Resolution No. 2018-44. Councilor Kuiper seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The resolution was adopted.

TOWN of HIGHLAND
Town Council Resolution No. 2018-44

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HIGHLAND ACKNOWLEDGING THE SUPPLEMENTAL DISTRIBUTION TO THE ECONOMIC DEVELOPMENT FUND, AFFIRMING THE ALLOCATION PAYMENT INVOICE, AUTHORIZING ITS PAYMENT AND AUTHORIZING AND INSTRUCTING THE MUNICIPAL EXECUTIVE TO PREPARE A DESIGNATION LETTER TO CLARIFY ITS APPLICATION TO BOTH MONTHLY AND SUPPLEMENTAL DISTRIBUTIONS OF ECONOMIC DEVELOPMENT LOCAL INCOME TAX.

WHEREAS, The Town Council of the Town of Highland serves as both the legislative and fiscal body of the municipality, all pursuant to I.C. 36-1-2-6, I.C. 36-1-1-2-9 and I.C. 36-5-2-2;

WHEREAS, IC 36-1-3-2 and IC 36-1-3-6(b)(1) confer upon local units of government the powers that they need for the effective operation of government as to local affairs and prescribe the manner and form of enactment for any such exercise of power;

WHEREAS, The Town Council did pass and adopt Resolution No. 2015-60 on December 14, 2015 authorizing entry into an interlocal cooperation agreement between and among several municipalities of Lake County, Lake County itself and the Northern Indiana Commuter Transportation District to provide for the ability to provide capital financing for the mutual benefit of the participating entities, and at a shared cost, to support the extension and improvement of commuter rail segments associated with a "*West Lake Commuter Rail Transportation Corridor*";

WHEREAS, The interlocal cooperation agreement previously mentioned, provided for and authorized the contribution of twelve percent (12%) of all distributions of the Town of Highland's economic development income taxes to be deposited with the Commuter Rail and Extension Fund, a fund created under the provisions of the interlocal cooperation agreement and committed to support the purposes of the agreement;

WHEREAS, Rather than require an invoice and appropriation in order to support its contribution, and to enhance the signature of any future financing for the Westlake corridor, the municipal executive of the Town of Highland did sign a letter of designation, authorizing the pledged contribution to be transferred to the Commuter Rail and Extension Fund, with then the balance being remitted to the Town of Highland, pursuant to the provisions of I.C. 6-3.5-7-15(a)(2) now codified as I.C. 6-3.6-6-9.5(a)(2); and,

WHEREAS, The Town of Highland, is in receipt of a supplemental distribution of economic development income tax, distributed pursuant to I.C. 6-3.6-11 et seq., in the amount of seven thousand, seven hundred thirty seven dollars (\$7,737);

WHEREAS, Interlocal Cooperation Agreement mentioned herein does provide for the twelve percent allocation to apply to all distributions including both monthly and supplemental, which will come from time to time but the designation letter does not clearly identify the supplemental distributions, so the Town of Highland is in receipt of an invoice for the Town's twelve percent allocation, specifically in the amount of nine hundred, twenty-eight dollars and forty-four cents (\$928.44); and,

WHEREAS, The Clerk-Treasurer has recommended that the Town Council acknowledge the supplemental distribution, instruct the municipal executive to prepare a replacement designation letter to clarify the designation of monthly and supplemental distributions, and to authorize the creation of an appropriate account in the Economic Development Local Income Tax Fund, to support the payment of the allocation as stated in the invoice;

WHEREAS, The Town Council now desires to make findings and determinations necessary to support authorizing the payment of the invoice and to take all other steps are recommended by the Clerk-Treasurer related to this matter,

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That the Highland Town Council hereby further finds and determines as follows:

(A) That the Town Council did pass and adopt Resolution No. 2015-60 on December 14, 2015 authorizing entry into an interlocal cooperation agreement between and among several municipalities of Lake County, Lake County itself and the Northern Indiana Commuter Transportation District to provide for the ability to provide capital financing for the mutual benefit of the participating entities, and at a shared cost, to support the extension and improvement of commuter rail segments associated with a "West Lake Commuter Rail Transportation Corridor";

(B) That the interlocal cooperation agreement previously mentioned, provided for and authorized the contribution of twelve percent (12%) of all distributions of the Town of Highland's economic development income taxes to be deposited with the Commuter Rail and Extension Fund, a fund created under the provisions of the interlocal cooperation agreement and committed to support the purposes of the agreement;

(C) That rather than require an invoice and appropriation in order to support its contribution, and to enhance the signature of any future financing for the Westlake corridor project, the municipal executive of the Town of Highland did sign a letter of designation, authorizing the pledged contribution to be transferred to the Commuter Rail and Extension Fund, with the balance being remitted to the Town of Highland, pursuant to the provisions of I.C. 6-3.5-7-15(a)(2) now codified as I.C. 6-3.6-6-9.5(a)(2);

(D) That the Town of Highland, is in receipt of a supplemental distribution of economic development income tax, distributed pursuant to I.C. 6-3.6-11 et seq., in the amount of seven thousand, seven hundred thirty seven dollars (\$7,737); and,

(E) That the Interlocal Cooperation Agreement mentioned herein does provide for the twelve percent (12%) allocation to apply to all distributions including both monthly and supplemental, which will come from time to time but the designation letter does not clearly identify the supplemental distributions for designation, so the Town of Highland is in receipt of an invoice for the Town's twelve percent allocation on the supplemental distribution, specifically in the amount of nine hundred, twenty-eight dollars and forty-four cents (\$928.44);

Section 2. That for the foregoing findings and determinations, the Town Council now hereby resolves:

(A) That the Town Council hereby acknowledges and affirms the supplemental distribution and the accompanying invoice in the amounts identified in Section 1 of this resolution;

(B) That the municipal executive is authorized and instructed to prepare a replacement designation letter to clarify the designation of monthly and supplemental distributions be transferred by the proper officer in the allocation percentage of twelve percent (12%); and,

(C) That the Clerk-Treasurer be hereby authorized and instructed to create the following specific account to be funded from the transfer of an unobligated and unneeded appropriation in the Economic Development Fund to support the payment of the allocation amount presented in the invoice in the amount of nine hundred, twenty-eight dollars and forty-four cents (\$928.44);and,

(D) That the invoice for payment from the Economic Development Fund to support the payment of the allocation under the terms of the heretofore identified interlocal cooperation agreement for the Westlake Corridor accumulating or formulating funds to support the project for its economic development or redevelopment on the region is authorized to be construed as a payment in advance of Town Council allowance, pursuant to HMC Section 3.10.010 (A)(22) and IC 36-5-4-12 et seq.;

Section 3. That the Clerk-Treasurer shall process this payment in accordance with the provisions of IC 5-11-10-1.6, IC 36-5-4 et seq., and HMC Section 3.10.010 (A)(22).

DULY RESOLVED and ADOPTED this 22nd Day of October 2018 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

/s/Mark A. Herak, President

Attest:

/s/Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer

5. **Works Board Order No. 2018-36:** An Order Finding And Determining Certain Personal Property Of The Municipality As No Longer Needed For The Purposes For Which Originally Acquired, Unfit for the Purposes for Which They Were Originally Acquired, And Further Authorizing And Approving Disposal Or Transfer Of Said Property.

Councilor Kuiper moved the passage and adoption of Works Board Order No. 2018-36. Councilor Vassar seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The order was adopted.

THE TOWN of HIGHLAND
BOARD of WORKS ORDER NO. 2018-36

AN ORDER FINDING And DETERMINING CERTAIN PERSONAL PROPERTY Of The MUNICIPALITY As NO LONGER NEEDED For The PURPOSES For WHICH ORIGINALLY ACQUIRED, UNFIT FOR THE PURPOSES FOR WHICH THEY WERE ORIGINALLY ACQUIRED, And FURTHER AUTHORIZING And APPROVING DISPOSAL OR TRANSFER Of Said PROPERTY

WHEREAS, The Town Council for the Town of Highland is the Works Board of the Municipality pursuant to IC 36-1-2-24(3) and

WHEREAS, The Town Council has been advised by the Metropolitan Police Department that several items of personal property particularly, several sidearms manufactured by Glock Model Gen 4 22, all owned by the municipality are no longer needed for the purposes for which it was originally acquired, pursuant to IC 5-22-22; and

WHEREAS, The Metropolitan Police Chief in consultation with the Town Board of Metropolitan Police Commissioners has recommended that disposal of the personal property be authorized, all pursuant to the provisions of IC 5-22-22 et seq., and IC 36-1-11-9;

WHEREAS, The Metropolitan Police Chief has further recommended that disposal of some of the personal property be executed by the purchasing agent and authorize the trade-ins in support of a purchase of replacement weapons, with **Kiesler's Police Supply, Inc.** of Jeffersonville, IN, all previously authorized by Works Board Order No. 2018-33, adopted by the Town Council acting as the Works Board, at its meeting of October 8, 2018, all pursuant to the provisions of IC 5-22-22, sections 3, and 6 and I.C. 36-1-11, sections 9 and 16;

WHEREAS The Town Council now desires to favor the recommendation and take those steps necessary to authorize and approve a disposal of personal property of the municipality pursuant to the applicable law,

NOW, THEREFORE, BE IT ORDERED by the Town Council of the Town of Highland, Lake County, Indiana:

Section 1. That the Town Council of the Town of Highland acting as the works board, hereby finds and determines the following:

(A) That there are certain articles of personal property possessed or owned by the municipality, that are no longer needed, unfit for the purposes for which they were acquired, pursuant to IC 5-22-22-3;

(B) That they these items of personal property are more particularly described in an **exhibit** attached to and incorporated in this works board order;

(C) That thirty (30) of these items of personal property shall be traded-in or exchanged as part of the purchase of replacement weapons and in reduction of the purchase price, as authorized in Works Board Order No. 2018-33, *all pursuant to IC 36-1-11-9 and IC 36-1-11-16;*

(D) That the value of any single item of personal property is less than one thousand dollars (\$1,000), **and** that the value of all of the remaining items **not used as part of a trade in and subsequent purchase as authorized in Works Board Order No. 2018-33**, together are less than five thousand dollars (\$5,000), all pursuant to IC 5-22-22; and,

(E) That the transfer by private sale without resort to public notice of those items of personal property of the Highland Police Department that were items **not used as part of a trade in and subsequent purchase as authorized in Works Board Order No. 2018-33**, is hereby authorized and approved;

(F) That the particular transfer and private sale without public notice authorized by the Town Board of Metropolitan Police Commissioners to Officer John Swisher at its meeting of

October 11, 2018, is hereby authorized, approved and ratified pursuant to the provisions of this order and IC 36-1-4-16;

Section 2. That the Metropolitan Police Chief is hereby authorized and instructed to cause a lawful disposal or transfer of the personal property identified in this Works Board Order by public or private sale or transfer without advertising pursuant to IC 5-22-22-6;

Section 3. That any proceeds received in consequence of any lawful disposal or transfer authorized by this order shall be deposited with the Office of the Clerk-Treasurer, where such proceeds shall be deposited to the credit of the proper fund.

BE IT SO ORDERED.

DULY ADOPTED and ORDERED BY the Town Council of the Town of Highland, Lake County, Indiana, acting as the Board of Works, this 22nd day of October 2018 having passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Mark A. Herak, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

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Exhibit of Personal Property for Disposal

2014 GLOCK ASSIGNMENTS EXHIBIT to WORKS BOARD ORDER 2018-36					
	MAKE	MODEL	SERIAL NUMBER	ASSIGNED TO/LOCATION	
1	GLOCK	Gen 4 22	WPK528	Conley# 217	
2	GLOCK	Gen 4 22	WPK529	Anderson # 174	
3	GLOCK	Gen 4 22	WPK530	Ponce# 215	
4	GLOCK	Gen 4 22	WPK531	Vassar# 131	
5	GLOCK	Gen 4 22	WPK 532	Cox #193	
6	GLOCK	Gen 4 22	WPK 533	Perez #218	In firearms cabinet
7	GLOCK	Gen 4 22	WPK536	Garza# 178	
8	GLOCK	Gen 4 22	WPK537	Hildenbrand # 185	
9	GLOCK	Gen 4 22	WPK538	Dills #229	
10	GLOCK	Gen 4 22	WPK539	Natelborg # 202	
11	GLOCK	Gen 4 22	WPK540	Stanley # 204	
12	GLOCK	Gen 4 22	WPK542	Vanni#219	
13	GLOCK	Gen 4 22	WPK543	Hoinicki # 143	
14	GLOCK	Gen 4 22	WPK544	Peckler # 216	
15	GLOCK	Gen 4 22	WPK545	Norris# 197	
16	GLOCK	Gen 4 22	WPK546	Germonprez #220	
17	GLOCK	Gen 4 22	WPK547	Koedvker # 147	
18	GLOCK	Gen 4 22	WPK548	Manyek #228	
19	GLOCK	Gen 4 22	WPK550	Kowal# 211	
20	GLOCK	Gen 4 22	WPK551	Sullivan #226	
21	GLOCK	Gen 4 22	WPK552	Matusik # 201	
22	GLOCK	Gen 4 22	WPK553	Siple# 153	
23	GLOCK	Gen 4 22	WPK554	O'Malley #223	
24	GLOCK	Gen 4 22	WPK557	T. Perez #227	
25	GLOCK	Gen 4 22	WPK558	Banasiak # 158	
26	GLOCK	Gen 4 22	WPK559	Byers# 195	
27	GLOCK	Gen 4 22	WPK560	R. Potesta # 160	
28	GLOCK	Gen 4 22	WPK561	Palmer# 161	
29	GLOCK	Gen 4 22	WPK562	Stewart# 181	
30	GLOCK	Gen 4 22	WPK563	G. Garza Jr. #222	
31	GLOCK	Gen 4 22	WPK564	Paprocki #224	
32	GLOCK	Gen 4 22	WPK565	Hoffman # 198	
33	GLOCK	Gen 4 22	WPK566	Balbo # 166	
34	GLOCK	Gen 4 22	WPK567	Yonkman # 209	
35	GLOCK	Gen 4 22	WPK568	E. Swisher# 192	
36	GLOCK	Gen 4 22	WPK569	Tomondi # 169	
37	GLOCK	Gen 4 22	WPK570	Grasch # 189	
38	GLOCK	Gen 4 22	WPK571	Hinkel# 171	
Obtained 3/18					
39	GLOCK	Gen 4 22	BGBL554	Mullins #230	
40	GLOCK	Gen 4 22	BGBL555	DuRocher #231	
41	GLOCK	Gen 4 22	BGBL556		
42	GLOCK	Gen 4 22	BGBL557		
	Trade in value	\$ 310.00	each		
	Works Board Order 2018-33 for trade in and purchase				

END of EXHIBIT

6. **Authorizing the proper officer to publish legal notice of a public hearing:** Public Hearing to consider a Budget amendment in the form of additional appropriations in the amount of \$85,000 in the Gaming Revenue Fund and in the amount of \$2,500.00 in the Redevelopment General Fund of the Redevelopment Department.

Councilor Zemen moved to authorize the proper officer to publish legal notice as indicated. Councilor Kuiper seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The proper officer was authorized to publish a legal notice for a public hearing on a budget amendment as indicated.

Comments from the Town Council:

- **Councilor Bernie Zemen:** *Chamber of Commerce Co-Liaison • IT Liaison • Liaison to the Board of Waterworks Directors • Liaison to the Community Events Commission.*

Councilor Zemen acknowledged the Building Commissioner, who offered a survey of matters before the Advisory Board of Zoning Appeals.

Councilor Zemen acknowledged the IT Consultant (contract) who reported that he was working on the on-line registration software associated with the Parks and Recreation Department.

Councilor Zemen commended the Festival of the Trail and the recent Fire Department Open House.

- **Councilor Dan Vassar:** *Liaison to the Park and Recreation Board.*

Councilor Vassar acknowledged the Parks and Recreation Superintendent, who reminded all of the annual Veteran's Day Ceremony at the Highway of Flags Memorial. It was noted that the event would take place on Sunday, November 11 and that the North Township Trustee Frank Mrvan, the Highland Clerk-Treasurer Michael Griffin and the Town's current poet laureate would be featured.

Councilor Vassar also congratulated the Boys Cross Country Team on qualifying for the State competition.

- **Councilor Steve Wagner:** • *Advisory Board of Zoning Appeals Liaison.*

Councilor Wagner was absent owing to a work related matter.

- **Councilor Konnie Kuiper:** • *Fire Department, Liaison • Chamber of Commerce Co-Liaison.*

Councilor Kuiper acknowledged the Fire Chief who reported on the annual Fire Department Open House, that took place on Saturday, October 13, 2018.

- **Councilor President Mark Herak:** *Town Executive • Chair of the Board of Police Pension Trustees • Budget and Finance Chair • Liaison to the Board of Sanitary Commissioners • Town Board of Metropolitan Police Commissioners, Liaison.*

The Town Council President acknowledged the Police Chief who reminded all that the Halloween Trick or Treat hours are 5:00 p.m. to 7:00 p.m. on Wednesday, October 31.

It was also noted that the Community Events Commission was hosting a "Trunk or treat" event at Homestead Park on October 27.

The Town Council President acknowledged the Operations Director who offered a status report on current road improvement projects including the 45th Avenue and 5th Street Intersection Improvement Project. He noted that the traffic signal masts and poles were delayed.

The Town Council President and the IT Consultant discussed the possibility of exchanging the current external locks on the Town Hall with electronic locks with e-card entry.

Comments from Visitors or Residents:

1. Terry Steagall, 8577 Kleinman Road, Highland noted that at a recent meeting he suggested to the Little Calumet River Basin Development Commission that it work to provide recreational access by canoe or kayak on the Little Calumet River along the Highland passage.

Mr. Steagall also noted that the City Council of the City of Gary repealed its authorization for the Maya Energy Project to locate in the city.

Finally, Mr. Steagall encouraged the Town Council President to alert the Executive Director of the Little Calumet River Development Basin Commission about the silt build-up in the river near the bridge and along the Highland passage.

Payment of Accounts Payable Vouchers. There being no further comments from visitors or residents, Councilor Kuiper moved to allow the vendors accounts payable vouchers as filed on the pending accounts payable docket, covering the period **October 09, 2018 through October 22, 2018**. Councilor Zemen seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The accounts payable vouchers for the vendor docket were allowed, payments allowed in advance were ratified, and for all remaining invoices, the Clerk-Treasurer was authorized to make payment.

Vendors Accounts Payable Docket:

General Fund, \$286,492.37; Motor Vehicle Highway and Street (MVH) Fund, \$24,714.12; Local Road and Street (LR&S) Fund, \$6,690.64; Federal Forfeited and Seized Assets Fund, \$7,189.37; Law Enforcement Continuing Education, Training, and Supply Fund, \$1,848.47; Corporation Bond and Interest Fund, \$325.00; Innkeeper's Tax Fund, \$2,270.00; Gasoline Agency Fund, \$12,226.66; Information and Communications Technology Fund, \$4,950.68; Solid Waste District Grant Fund, \$1,605.78; Civil Donation Fund, \$ 39.99; Municipal Cumulative Capital Development Fund, \$1,756.99; Traffic Revenue and Law Violations Fund, \$3,500.00; Gaming Revenue Sharing Fund, \$111,018.62; Public Safety LIT Fund, \$27,100.00; Economic Development LIT Fund, \$94,665.47; Total: \$586,394.16.

Adjournment of Plenary Meeting. Councilor Vassar moved that the plenary meeting be adjourned. Councilor Kuiper seconded. Upon a vote *viva voce*, the motion passed. The regular plenary meeting of the Town Council of Monday, October 22, 2018 was adjourned at 8:25 O'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer